

# Record of Cabinet portfolio member decision

## CONTRACTOR PERFORMANCE: CAPITA DATE OF PUBLICATION – 23 OCTOBER 2013

- NB: The Head of Legal and Democratic Services must receive a request to call-in this decision by 5.00pm on Wednesday 30 October 2013.
- Subject to the call-in mechanism this decision will be implemented on expiry of the call-in period.
- The council's cabinet portfolio holder has taken the executive decision outlined below. This decision is published in accordance with the council's procedure rules.

DECISION TAKER	DETAILS OF DECISION
Mr D Dodds	<p>To assess the performance of Capita in delivering the six elements of the financial services contract for South Oxfordshire District Council for the period 1 April 2012 to 31 March 2013 as '<b>excellent</b>'. The six elements comprising:</p> <p>Revenues - excellent Benefits - excellent Exchequer - excellent Financial management system - excellent Payroll - excellent</p>
	<p><b>Background</b></p> <p>The cabinet member for finance considered the report of the head of finance on Capita's performance review 2012/13 and took into account comments of the scrutiny committee that considered the report at its meeting on 2 October 2013. The cabinet member agrees with the recommendation of the scrutiny committee that Capita's performance in all six elements was 'excellent' and this concurs with the head of service's overall assessment for the reasons contained in the report.</p>

DECISION TAKER	DETAILS OF DECISION
	<p><b>Alternative option considered</b></p> <p>The performance review process allows for an assessment ranging from poor to excellent.</p>

If you have any queries regarding this decision please contact the decision taker above or William Jacobs, Head of Finance, 01491 823326, [william.jacobs@southandvale.gov.uk](mailto:william.jacobs@southandvale.gov.uk)

A copy of the report considered by the Cabinet member is available from Kathy Fiander, Democratic Services Officer, Legal & Democratic Services, 01491 823649, [kathy.fiander@southandvale.gov.uk](mailto:kathy.fiander@southandvale.gov.uk)